



Mobile : 7001775112

# DHUPGURI GIRLS' COLLEGE

DHUPGURI \* JALPAIGURI \* PIN-735210

E-mail : dhupgurirlscollege1@gmail.com \* Website : www.dhupgurirlscollege.ac.in

Ref. No.....

Date.....

## 1.1. CURRICULUM PLANNING AND IMPLEMENTATION

**1.1.1. The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment.**

### CONTENTS

01	A letter from university on academic calendar
02	Circular of functioning for UG course
03	A letter on birth anniversary of Birsa Munda
04	A notification on paper setting of UG exam
05	Notice of meeting of academic council and resolution.

  
Principal  
Dhupguri Girls' College  
Dhupguri & Jalpaiguri



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Ref. No.....


Date.....

A letter from University on Academic Calendar of U.G. 1<sup>st</sup> Semester for Academic Session -2022-2023

**UNIVERSITY OF NORTH BENGAL**

Accredited by NAAC with Grade A

**Dr. Debasis Dutta**  
Controller of Examinations  
Phone: +91-0353-2776365  
E-mail: nbuce@nbu.ac.in

  
সমান্নী মন্ডল: সন্মিতি: সমান্নী

P. O- North Bengal University  
Raja Rammohanpur  
Dist. Darjeeling, West Bengal  
India, Pin- 734013  
Website: www.nbu.ac.in

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Ref. No.: 3392/A/CE-2022 Dated: 07/11/2022

To

- The Principals of the colleges affiliated to University of North Bengal
- Heads of Departments of Geology, Anthropology and Tea Science, NBU
- OSD, Centre for Innovative Studies, NBU

Sub: - Academic Calendar of U.G. 1<sup>st</sup> Semester (B.A./B.Sc./B.Com./B.B.A./B.C.A/B.S.W/ B.VOC under CBCS) for the academic session 2022-2023.

Dear Sir/Madam,

The undersigned is directed to furnish hereunder the Academic Calendar of U.G.1<sup>st</sup> Semester Courses for the academic session 2022-2023.

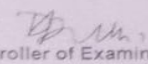
- Academic session commenced (as per the Govt. Order No.507-Edn(CS)/10M-95/14 dated 30<sup>th</sup> June 2022 issued by the Special Commissioner, Department of Higher Education, Government of West Bengal.) - 19/09/2022
- Termination of Academic Session – 18/02/2023
- Syllabus – 100%
- Commencement of 1<sup>st</sup> Semester Examinations – 22/02/2023
- Filling in the Examination Forms for U.G. 1<sup>st</sup> semester Examinations - 04/02/2023 to 10/02/2023 (Without late fine) 12/02/2023 to 13/02/2023 (With a late fine of Rs.- 200/-)

The Principals of the colleges and the Heads of University Departments with U.G. Courses are requested to take action accordingly.

Sd/-  
Controller of Examinations

Copy to the:

- Hon'ble Vice-Chancellor, University of North Bengal
- Registrar, University of North Bengal
- Inspector of Colleges, University of North Bengal
- Principal Secretary, Council for Under Graduate Studies, University of North Bengal.
- Ms. Shankari Chakraborty, Assistant Controller of Examinations, University of North Bengal
- Dr. Biswajit Datta, Assistant Controller of Examinations, University of North Bengal.
- All Section Heads, Office of the Controller of Examinations.

  
Controller of Examinations

  
Principal  
Dhupguri Girls' College  
Dhupguri \* Jalpaiguri



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Ref. No.....

Date.....

## Notice of university regarding functioning of UG course in college

**UNIVERSITY OF NORTH BENGAL**  
ACCREDITED BY NAAC WITH GRADE "B++"

  
"समाप्तो महत्तु सन्निधि समाप्तो"  
OFFICE OF THE PRINCIPAL SECRETARY  
COUNCIL FOR UNDER GRADUATE STUDIES

---

**CIRCULAR**

Ref. No.:133/UG-22 Dated: 28/06/2022

To,  
*The Principals / Teachers-in-Charge / Officers-in-Charge  
Of All Degree Colleges affiliated to the University of North Bengal*


Madam/ Sir,

Your kind attention is drawn to the following for the smooth functioning of all Undergraduate Courses in all Degree Colleges affiliated to the University of North Bengal, for the mentioned Semesters.

1. Commencement of classes for all Undergraduate Courses for 3rd and 5th Semester for the Academic Session 2022 -23 from 14.07.2022
2. Termination of the Academic Session for 3<sup>rd</sup> & 5<sup>th</sup> Semesters 02.12.2022
3. Commencement of Examinations for 3<sup>rd</sup> & 5<sup>th</sup> Semesters 06.12.2022
4. Syllabus to be taught for 3<sup>rd</sup> & 5<sup>th</sup> Semester: 100% of the existing Syllabus prevalent.
5. Mode of Examination: Offline at College centers.

Submitted for your kind information and necessary action please.

Thank you Madam/ Sir.



  
Principal  
Dhupguri Girls' College  
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Ref. No.....

Date.....

A letter on celebration of Birth Anniversary of Birsa Munda on 15<sup>th</sup> November, 2022 from UGC



अखिल भारतीय तकनीकी शिक्षा परिषद्  
All India Council for Technical Education



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
quality higher education for all

D.O No. F. 22-96/2022(CPP-II)

5<sup>th</sup> November, 2022

**Subject: Celebration of Birth Anniversary of Bhagwan Birsa Munda, as 'Janjatiya Gaurav Diwas' on 15<sup>th</sup> November, 2022**

Respected Madam/Sir,

As you are aware, the Government of India has declared 15<sup>th</sup> November, i.e., the birth Anniversary of Bhagwan Birsa Munda, as '**Janjatiya Gaurav Diwas**' every year. In order to celebrate the occasion on 15<sup>th</sup> November 2022 in the higher educational institutions, following activities may be considered to be carried out in the institutions:

1. The legacy of tribal leaders like Bhagawan Birsa Munda, as well as other great personalities and unsung heroes of Janjati communities, be disseminated.
1. On this occasion and Aazadi Ka Amrit Mahotsav (AKAM), debate competition on the theme 'Contribution of Janjati Heroes in Freedom Struggle' be held amongst students, and the students be felicitated for their work.

All the universities and their affiliated colleges/institutions are requested to encourage their faculty, staff, and students to carry out the above activities and celebrate '**Janjatiya Gaurav Diwas**' on 15<sup>th</sup> November 2022 with zeal and enthusiasm. Events / programmes organized on this diwas may also be promoted through Social Media platforms for wider outreach.

With regards,

To

**Vice-Chancellors of all the Universities  
Principals of all Colleges/Institutes**

(Prof. Rajive Kumar)  
Member Secretary,  
All India Council for Technical Education

(Prof. Rajnish Jain)  
Secretary  
University Grant Commission

Principal  
Dhupguri Girls' College  
Dhupguri & Jalpaiguri



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Ref. No.....

Date.....

A notification on Paper setting of U.G. Even Semester Examination 18<sup>th</sup> April 2023 from University

**UNIVERSITY OF NORTH BENGAL**  
ACCREDITED BY NAAC WITH GRADE B++

**Shankari Chakraborty**  
Asstt. Controller of Examinations  
assistantcont1@nbu.ac.in

  
সমানো মন্ত্র: সমিতি: সমালী

P.O.: North Bengal University,  
Raja Rammohunpur,  
Dist.: Darjeeling,  
West Bengal, India,  
Pin: 734 013.  
26°42'34.2"N, 88°21'14.0"E

Ref. No.: 170/C/CE-2023 Date: 13.04.2023

**NOTIFICATION**

The last & final date of collection of Paper Settings for U. G. Even Semesters Examinations, 2023 is 18<sup>th</sup> April, 2023. If no settings are submitted at your office, kindly inform the undersigned on 17<sup>th</sup> April, 2023 within 4:00 p.m. either by e-mail or over phone (9832604868), so that University messengers will not move to your College on 18<sup>th</sup> April, 2023.

Kindly treat the matter with **utmost priority**.

*Shankari*  
Asstt. Controller of Examinations

**Copy to:** The Principals / Teachers'-in-charges / Officers'-in-charges of all colleges affiliated to the University of North Bengal.



  
Principal  
Dhupguri Girls' College  
Dhupguri \* Jalpaiguri



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Ref. No.....

Date.....

## A notification for conducting U.G. 4<sup>th</sup> & 6<sup>th</sup> Semester Examination 2023 from University

**UNIVERSITY OF NORTH BENGAL**  
ACCREDITED BY NAAC WITH GRADE B++

**Shankari Chakraborty**  
Asstt. Controller of Examinations  
assistantcont1@nbu.ac.in

  
সমান্তরাল মনন: সৃষ্টি: সমাধি

P.O.: North Bengal University,  
Raja Rammohunpur,  
Dist.: Darjeeling,  
West Bengal, India,  
Pin: 734 013.  
26°42'34.2"N, 88°21'14.0"E

Ref. No.: 223/C/CE-2023 Date: 16.05.2023

**Notification for conducting U. G. 4<sup>th</sup> & 6<sup>th</sup> Semester  
(Honours / Program) Examinations, 2023 (under CBCS)**

The undersigned is directed to notify informing all concerned that:


- The U. G. 4<sup>th</sup> & 6<sup>th</sup> Semester Examinations, 2023 shall be conducted in **offline mode** at Colleges / Departments centres.
- The U. G. 4<sup>th</sup> & 6<sup>th</sup> Semester Examinations, 2023 shall commence on and from **14<sup>th</sup> June, 2023 & 24<sup>th</sup> June, 2023** respectively.
- The University shall dispatch the blank answerscripts to the Colleges / Departments within due time.
- The candidates of 4<sup>th</sup> & 6<sup>th</sup> Semester Examinations, 2023 (under CBCS) may download their Admit Cards from **7<sup>th</sup> June, 2023 12:00 noon** by inserting their registration number at [nbuexams.net](http://nbuexams.net)

Dates	Particulars
8 <sup>th</sup> June, 2023 to 9 <sup>th</sup> June, 2023	Corrections, if any, in admit cards are to be sent to the University by the Colleges / Departments / CIS (Centre for Innovative Studies) (under CBCS).
13 <sup>th</sup> June, 2023	ACSR and top sheets of theoretical examinations will be uploaded to the College Members area and shall be e-mailed at the three departments of the University where U. G. Anthropology, Tea Science and Geology are taught (under CBCS) and CIS (Centre for Innovative Studies).
4 <sup>th</sup> July, 2023	Markslips and ACSR of practical examinations and markslips of continuing evaluation shall be sent to the College Members area and e-mailed at the three departments where U. G. Anthropology, Tea Science and Geology are taught (under CBCS) and CIS (Centre for Innovative Studies).
13 <sup>th</sup> July, 2023 to 22 <sup>nd</sup> July, 2023	Span of conducting Honours practical (CC papers only) examinations.
24 <sup>th</sup> July, 2023 to 2 <sup>nd</sup> August, 2023	Span of conducting Other practical (except CC papers) examinations.
5 <sup>th</sup> August, 2023	Last date of uploading of practical and continuing evaluation marks (under CBCS) by the Colleges.

- Dates of sending question papers, other examination materials to the Colleges and dates of collection of answerscripts from the Colleges will be intimated shortly.

*Shankari*  
Asstt. Controller of Examinations

Copy to: (i) The Principals of all Colleges affiliated to the University of North Bengal.  
(ii) Head, Department of Anthropology, University of North Bengal.  
(iii) Head, Department of Tea Science, University of North Bengal.  
(iv) Head, Department of Geology, University of North Bengal.  
(v) OSD, Centre for Innovative Studies (CIS), University of North Bengal.



*Ronita*  
Principal  
Dhupguri Girls' College  
Dhupguri & Jalpaiguri



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Ref. No.....

Date.....

## NOTICE FOR MEETING OF ACADEMIC COUNCIL IN 2022

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### DHUPGURI GIRLS' COLLEGE

DHUPGURI \* JALPAIGURI

E-mail : dhupgurigirlscollege1@gmail.com \* Website : www.dhupgurigirlscollege.ac.in

Ref. No. Meeting no/8 Date 17-11-2022

#### Notice

This is to inform all faculty members that a meeting of the academic council has been convened on Friday, 18<sup>th</sup> Nov. 22 at 3 pm. to discuss the following agenda:

- 1) Both third and 5<sup>th</sup> semester classes may be temporarily discontinued , if both the syllabus and internal exams have been completed.
- 2) 1<sup>st</sup> Semester classes (both Hons + Program) may be increased by adding more tutorials.

*K. Muts* 17/11/22  
 Convenor, Academic sub  
 Committee  
 Dhupguri Girls' College

*Ronima* 17/11/2022  
 Principal,  
 Sub Committee  
 Dhupguri Girls' College

Principal  
 Dhupguri Girls' College  
 Dhupguri - Jalpaiguri

*Ahmed* 18.11.22

*Dutta* 18/11/22

*Sa* 18/11/22

*Sharma* 18/11/22

*Bhar* 18.11.22

*Pr* 18-11-22

*ABa* 18/11/22

*R. Redha* 18.11.22

*Prady*  
 In a meeting of  
 Smt. Mahabadi  
 AP - S. 30/11

*Prady*  
 18/11/22

*Prady*  
 18/11/22

*Ronima*  
 Principal  
 Dhupguri Girls' College  
 Dhupguri - Jalpaiguri



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Ref. No.....

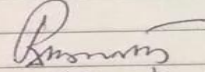
Date.....

## RESOLUTION OF ACADEMIC COMMITTEES' MEETING IN 2022

Resolution  
Meeting No. - 8


- 1) 3rd and 5th semester classes are temporarily discontinued from next week i.e. 24th November onwards, as their internal exam and syllabus has already been completed.
- 2) Students can come to the college for any queries, syllabus or subject oriented doubt clearance and any other educational needs.  
Teachers are requested to provide them the necessary study materials on any required topic.
- 3) 1st semester classes will be increased from next week. Preferrably 3 to 4 classes are to be arranged on a daily basis. The same should be focused on the departmental meeting book.
- 4) Arrangements need to be made for an upcoming teacher-student-guardian meeting likely to be held within the 1st or 2nd week of January.

Recd. Munka 18/11/22  
Dr. Keya Mustafi,  
Asst. Prof and Hod,  
Dept of Bengali,  
Convenor,  
Academic Committee,  
Dhupguri Girls' College.

  
Signature

Signature :-

1. Jyotikana Barman.
2. Sataampa Sarkar
3. Munka Roy
4. Soumitra Saha.
5. Rudrauli Rudra.
6. Munka 18/11/22
7. Sarankar Janna 18/11/22
8. Debarshi Dutta 18/11/22
9. Jomenath Kar 18/11/22
10. K. M.

  
Principal  
Dhupguri Girls' College  
Dhupguri \* Jalpaiguri





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Ref. No.....


Date.....

## Circular regarding beginning of academic session in 2023-24

**UNIVERSITY OF NORTH BENGAL**

Accredited by NAAC with Grade B++

**Dr. Debasis Dutta**  
Controller of Examinations  
Phone: +91-0353-2776365  
E-mail: nbuce@nbu.ac.in

  
সমান্নো মন্বা: সন্মিতি: সমান্নো

P.O- North Bengal University  
Raja Rammohanpur  
Dist. Darjeeling, West Bengal  
India, Pin- 734013  
Website: www.nbu.ac.in

Ref No.: 1332/B/CE/2023 Dated: 18/07/2023

**CIRCULAR**

To  
The Principal/Teacher-in-Charge/Lecturer-in-Charge/Officer-in-Charge/  
All affiliated Colleges of University of North Bengal  
The Head, Department of Geology/ Head, Department of Anthropology/ Head Department of Tea Science,  
Coordinator, Centre for Innovative Studies, NBU.

Dear Sir/Madam,

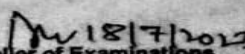
The undersigned is directed to furnish hereunder the Academic Calendar of U.G. 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> semesters for the academic session 2023-2024. You are requested to take action accordingly.

Semester	Beginning of the session for U.G. odd semesters' Courses	Termination of Academic Session (2023-2024)	Commencement of Examinations under both NEP and CBCS	Filling in the Examination Forms	Publication of Results
1 <sup>st</sup>	1/08/2023 (pursuant to the govt. order no. 354-Edn(CS)/10M-95/14 dated 2 <sup>nd</sup> June, 2023)	28/11/2023	01/12/2023	1/11/2023 to 07/11/2023 (Without late fine)	Within 15/02/2024 (tentative)
3 <sup>rd</sup>	7/08/2023			09/11/2023 to 10/11/2023 (With a late fine of Rs/- 200)	
5 <sup>th</sup>	24/07/2023				

Sd/-  
Controller of Examinations

Copy to the:

- Hon'ble Vice-Chancellor, University of North Bengal
- Registrar, University of North Bengal
- Inspector of Colleges, University of North Bengal
- Principal Secretary, Council for Under Graduate Studies, University of North Bengal.
- Ms. Shankari Chakraborty, Assistant Controller of Examinations, University of North Bengal
- Dr. Biswajit Datta, Assistant Controller of Examinations, University of North Bengal.
- All Section Heads, Office of the Controller of Examinations.

  
18/7/2023  
Controller of Examinations



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Date.....


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Ref. No. Meeting No. 12 Date 17/08/23



**Notice**

All members of Academic sub Committee and Jyotikana Barman(invitee) are requested to be present at the meeting on 18/08/2023(Friday) at 3p.m. to discuss the following agenda -

- 1) The final decision on the MDC subject choice and distribution of class(MDC) among the Teachers.
- 2) Know Your Strength/Test Yourself Exam for 1st Sem Students.
- 3) Departmental Library Orientation Programme for 1st semester.
- 4) Framing a new Routine for 2 weeks(21st August -2nd September)
- 5) Miscellaneous.

*K. M. Das* 17/08/23  
**Convenor**  
**Academic Sub Committee**

*R. Das* 17/08/2023  
**Principal**  
**Dhupguri Girls' College**  
 Principal  
 Dhupguri Girls' College  
 Dhupguri :: Jalpaiguri

1. *R. Das*

2. *Shankar* 17.8.23

3. *Datta* 17.8.23

4. *R. Das* 17/08/23

5. *Bladar* 18.8.23

6. *R. Das* 18/08/23

*R. Das* 18/8/23

*R. Das* 18/08/23

*R. Das*  
 Principal  
 Dhupguri Girls' College  
 Dhupguri & Jalpaiguri



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Ref. No.....

Date.....

## Resolution of meeting no-12

D-18/8/23

Resolution of meeting No-12

① In the meeting the members decided on Behavioural science instead of Gender Studies as the new subject of MDC.

② Proper allotment of MDC classes should be discussed with the convenor of Routine Committee.

③ Six Subject were finally selected for MDC. These subject are - 1) Performing Art, 2) History of North Bengal, 3) Behavioural Science, 4) Great Indian Educator, 5) Distance Education (except education student major/minor/Hs) 6) Human rights.

④ Know Your strength/Test Yourself Exam should be taken in 2nd week of September to identify fast and slow learner.

⑤ Arrangement of class for slow learner during the time 3PM-4PM in the New campus of DAC.

⑥ Library orientation Programme for 1st semester student of each department should be finished on 2nd week of September. Academic Committee convenor will pin the date for the departments.

⑦ Correction of new routine will discussed with JB Madam.

⑧ If the Police camp for polling in the college the the 2 convenor <sup>will</sup> frame a two week routine for honours students in the new center.

⑨ Register required for 3rd/5th GE students.

⑩ Foundation Day Lecture were proposed by IIRAC Coordin-  
tor. Principal agreed with this proposal.

Principal's Signature  
18/08/23  
Principal  
Dhupguri Girls' College  
Dhupguri - Jalpaiguri

signature :-

- 1) Key Mun-
- 2) Debarshi Dutta
- 3) Suvankar Jana
- 4) Soumita Saha
- 5) byal Paul.
- 6) Debarshi Ghosh
- 7) Shyamal Biswas.
10. Chandan Ghosh
11. Satompa Sarkar