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# DHUPGURI GIRLS' COLLEGE

DHUPGURI \* JALPAIGURI \* PIN-735210

E-mail : dhupgurirlscollege1@gmail.com \* Website : www.dhupgurirlscollege.ac.in

Ref. No.....

Date.....

## Action Taken Report Based on Institutional Feedback for Alumni (2022-2023)

### Dhupguri Girls' College

Based on the feedback collected from the students through the Student Satisfaction Survey, the following actions have been taken to address the key areas of concern and suggestions provided by the students:

#### **1. Improvement in Syllabus Coverage and Teaching Preparation:**


**Feedback:** Students appreciated the thorough preparation of teachers for classes but highlighted that not all syllabuses were fully covered.

**Action:** The college has implemented a more structured syllabus monitoring system to ensure that at least 85% of the syllabus is covered in all subjects. Regular reviews and additional classes are being scheduled to cover any remaining portions.

#### **2. Enhancement of Classroom Infrastructure:**

**Feedback:** Students expressed the need for improved classroom facilities, including better teaching aids and environments.

**Action:** The college is upgrading classroom infrastructure by installing smart boards and projectors. Additionally, seating arrangements and lighting systems are being improved to create a more conducive learning environment.

  
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### 3. Introduction of New Elective Courses:

**Feedback:** There was a demand for more specialized courses and electives to cater to diverse interests.

**Action:** New elective courses in Contemporary Literature, Creative Writing, and various historical periods are being introduced. This will provide students with more options to tailor their education according to their interests and career goals.

### 4. Regular Workshops and Guest Lectures:


**Feedback:** Students suggested increasing interactions with experts and scholars in their fields.

**Action:** The college has organized a series of workshops and guest lectures by notable authors, historians, and subject matter experts. These sessions aim to enhance the academic experience and provide insights into real-world applications of the subjects studied.

### 5. Support for Research and Internships:

**Feedback:** There was a call for more opportunities in research and practical experience.

**Action:** The college has strengthened its support for student-led research projects by providing access to archives, funding for research materials, and faculty guidance. Partnerships with local businesses and organizations are being established to offer internships and practical experience opportunities.

  
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## 6. Promotion of Extracurricular Activities:

**Feedback:** Encouragement for participation in extracurricular activities was deemed necessary for holistic development.

**Action:** The college is actively promoting participation in sports, cultural events, and other extracurricular activities. New clubs and societies have been formed to foster a more engaging campus life.

## 7. Utilization of ICT Tools in Teaching:

**Feedback:** Students noted the varying use of ICT tools among teachers.

**Action:** Training sessions for teachers on effective ICT tool usage, such as LCD projectors and multimedia, are being conducted. This aims to standardize the use of technology in classrooms to enhance the learning experience.

## 8. Continuous Quality Improvement:

**Feedback:** Students emphasized the need for continuous quality improvement in the teaching-learning process.

**Action:** The institution has set up a continuous quality improvement committee that includes student representatives. This committee monitors, reviews, and suggests improvements for teaching methodologies and learning outcomes.

## 9. Mentorship and Counseling:

**Feedback:** The importance of mentorship and personalized guidance was highlighted.



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**Action:** A robust mentorship program has been implemented where each student is assigned a mentor. Regular follow-ups and counselling sessions are conducted to address academic and personal challenges.

## 10. Encouraging Student Participation in Decision-Making:

**Feedback:** Students appreciated being involved in the feedback process and suggested more involvement in institutional decisions.

**Action:** Student councils and feedback committees have been empowered to participate actively in institutional decision-making processes, ensuring their voices are heard and considered.

### Major Highlights

**Enhanced Syllabus Coverage:** Structured monitoring to ensure 85% syllabus coverage.

**Upgraded Classroom Infrastructure:** Installation of smart boards and projectors.

**New Elective Courses:** Introduction of electives in Contemporary Literature, Creative Writing, and historical periods.

**Workshops and Guest Lectures:** Regular sessions by notable authors and experts.

**Research and Internship Support:** Strengthened support for research projects and internships.

**Extracurricular Activities Promotion:** Active promotion and formation of new clubs and societies.

**Utilization of ICT Tools:** Training sessions for effective ICT tool usage in classrooms.

**Continuous Quality Improvement:** Establishment of a quality improvement committee with student representatives.

**Robust Mentorship Program:** Implementation of a mentorship program with regular follow-ups.

**Student Participation in Decision-Making:** Empowerment of student councils in decision-making processes.



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## Major Highlights of Institutional Feedback on Students (2022-23 Session)

1. **Syllabus Coverage:** Ensured 85% syllabus coverage through regular reviews and additional classes.
2. **Classroom Infrastructure:** Upgraded with smart boards and projectors.
3. **New Add-on Elective Courses:** Introduced electives in Gandhian movement, Gender studies , Creative Writing, and historical periods.
4. **Workshops and Guest Lectures:** Organized regular sessions with notable authors and experts.
5. **Research and Internship Support:** Strengthened support for research projects and internships.
6. **Extracurricular Activities Promotion:** Actively promoted and formed new clubs and societies.
7. **ICT Tools Utilization:** Conducted training for effective use of ICT tools in classrooms.
8. **Continuous Quality Improvement:** Established a quality improvement committee with student representatives.
9. **Mentorship Program:** Implemented a mentorship program with regular follow-ups.
10. **Student Decision-Making Participation:** Empowered student councils in decision-making processes.
11. **Library and Resources:** Improved availability of prescribed books and study materials.
12. **Skill Development:** Curriculum focused on skill development, employability, and research.
13. **Curriculum Planning:** Departmental planning for curriculum implementation made available to students.
14. **Internship and Field Visits:** Arranged internships, student exchanges, and field visit opportunities.
15. **Learning Environment:** Created a peaceful and conducive learning environment.
16. **Infrastructure Maintenance:** Ensured clean and well-maintained classrooms and facilities.
17. **Green Campus:** Maintained a green and eco-friendly campus environment.
18. **Grievance Redressal:** Efficiently addressed and resolved student grievances.
19. **Internet Facilities:** Provided reliable internet access on campus.
20. **Library Services:** Enhanced role of the Central Library in providing comprehensive services.